



VILLAGE OF HIGHLAND PARK
1650 Highland Park Drive North
Wednesday, January 22, 2025, 6:00 p.m.
REGULAR MEETING

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

PUBLIC COMMENT for items not on the agenda

CONSENT AGENDA

1. Polk County Property Appraiser 2025 NAV Contract Agreement
2. Anser Advisory Services Contract for Non-Ad Valorem Assessments
3. Polk County Supervisor of Elections Municipal Election Agreement
4. Central Florida Regional Planning Council Agreement for FY24-25 Planning Services

ADOPTION OF PREVIOUS MEETING MINUTES from November 20, 2024

CITY MANAGER REPORT

TREASURER REPORT

1. FY2024-25 TRIM CERTIFICATION COMPLETED
2. FY2023-24 AUDIT UPDATE

UNFINISHED BUSINESS

NEW BUSINESS

1. DISCUSSION & ACTION, PROCEDURE FOR UTILITY BILLING FOR WATER METERS NOT CONNECTED TO A STRUCTURE
2. DISCUSSION & ACTION, BTI LETTER WITH PROPOSED SCOPE OF WORK

QUESTIONS/COMMENTS/ANNOUNCEMENTS

1. MEETING DATES IN 2025 - 1/22, 3/26, 5/28, 7/23, 9/24, 11/26
2. WORK SESSION DATES IN 2025 – 2/26, 4/23, 6/25, 8/27, 10/22, 12/24
3. ELECTION QUALIFYING February 10 at noon – February 14 at noon

CALL FOR ADJOURNMENT

Minutes of Village Commission meetings may be obtained from the Village Clerk's Office. The minutes are recorded, but not transcribed verbatim. Persons requiring a verbatim transcript may make arrangements with the Clerk to duplicate the recording. The cost of duplication will be the expense of the requesting party. In accordance with Section 286.26, Florida Statutes, persons with disabilities needing special accommodations to participate in this meeting should contact the Village Clerk's Office no later than 5:00 p.m. on the day prior to the meeting at 863-455-6518, or via email at clerk@highlandpark-fl.org.